

POLICY COUNCIL MEETING

Thursday August 5, 2021

5:30 PM

Zoom

- I. CALL TO ORDER – PC president Tami Glover called meeting to order at 5:31 pm.
- II. ROLL CALL – In attendance are Penny Harris, Tami Glover, Fabiola Martinez, Jeanne Berry, Megan Carney Reed, Nichole Suarez, Cindy Northrup, Anne Pratt, Proxy votes for Paige Piatt.
- III. APPROVAL OF MINUTES –
 - a. June 2, 2021- Tami entertained a motion to accept the June 2nd minutes as presented. Cindy made a motion. Fabiola seconded. Motion to accept minutes passed unanimously.
- IV. TREASURER’S REPORT –

Megan made the comment that she will not be returning to the policy council and will need to start the process of turning over access when the new council is seated. There was no change to the treasures report from June to July a verbal report was given.

Current as of 07/28/2021 Policy Council total balance is \$2,601.55. Cindy made a motion to accept the verbal treasurer's report for July. Fabiola seconded the motion. Motion carried unanimously.
- V. COMMUNITY INPUT – No Community input this month
- VI. CORRESPONDENCE – No Correspondence this month
- VII. DIRECTOR’S REPORT –
 - a. Service Area Monthly Updates and Reports- There is no report this meeting as school starts Aug 25th, 2021, for students.
 - b. Program Instruction –
 - i. ACF-IM-HS-21-02 - *Group Health Insurance Plan Premiums for Furloughed Employees*- This states that if any of our staff was furloughed due COVID that we could use some of our funding to pay them. This does not pertain to ECC as no staff was furloughed.
 - ii. ACF-IM-HS-21-03 - *Fiscal Year 2022 Monitoring Process for Head Start and Early Head Start Grantees*- This states they will be doing in person reviews starting this school year. Our school is due for Focus Area 2 and CLASS reviews. CLASS may or may not happen, we will know at a later date. Focus Area 2 review is due January 2022.
 - iii. ACF-IM-HS-21-04 - *Terminology Changes*- There have been a few terminology changes that the Office of Head Start will be using now.
 1. Funding Opportunity Announcement (FOA) is now Notice of Funding Opportunity (NOFO)

2. Grantee is now Recipient
 3. Subawardee is now Subrecipient
 4. Announcement is now Opportunity
- c. ECC School-Opening Plan
- i. Classrooms/Times
Classes will be 8 hours to help with overtime and overhead costs.
- Montrose Campus
1. Pink and Brown Full day classes will start at 7:30 and end at 3:30
 2. Yellow, Burgundy, Gray full day classes will start at 7:45 and end at 3:45
 3. Teal, White, and Blue half day classes Am will be 7:30 ending at 11:00. PM will be 11:45 ending at 3:15
 4. Red and Green half day classes Am will be 7:45 ending at 11:15. PM will be 12:00 ending at 3:30.
 5. Black classroom was closed to open another class at the Johnson campus.
- Johnson Campus
1. Navy and Violet both half day classes AM will be 7:15 ending at 10:45. PM will be 11:35 ending at 3:05
- Olathe Campus
1. Orange the only half-day class AM will be 7:30 ending at 11:00. PM will be 11:45 ending at 3:15
 2. Neon Pink full class day class will be 7:30 ending at 3:30
 3. Aqua full day class will be 7:45 ending at 3:45
 4. Purple full day class will be 7:15 ending at 3:30. This class is earlier to allow for parents to commute for work.
- ii. Parking – ECC Main campus will continue their drop off and pick up in the parking lot. JECC and OECC will have pick up and drop off in the classrooms back this year.
 - iii. Volunteers – This year parents and volunteers will be allowed back into the classrooms this year.
 - iv. Masks will be recommended but not enforced. They will be supported if the kids or staff or volunteers if they want to wear a mask. If we do have an exposure, we will quarantine and go to remote learning if needed. Toys will not be cleaned at the end of every day but weekly as before. There will still be a yuck bucket where a dirty toy can be placed for extra cleaning if needed. All high touched surfaces and bathrooms will be cleaned frequently. As of right now there will be no teeth brushing in the classrooms due to safety of contamination.

VIII. WORK SESSION REPORTS –

a. FUNDRAISER COMMITTEE

- i. Summer Fundraiser – Shoe fundraiser this will go until Oct 5th. We have a goal of 150 bags, as of today we have 20. Still needing to get the word out and advertise. Tami will have stuff at orientation for all the families to see. She will also be talking to staff about it in a future meeting. Advertising is in High County Shopper, The Montrose Mirror, and social media. Once the new council is set to discuss more on how to get more shoes.

- b. PDAC
 - i. Membership- this will be addressed once school has begun and the new council has been appointed.
- c. ATTITUDE OF GRATITUDE- Nothing to report this meeting.

IX. OLD BUSINESS –

- a. Membership and Recruitment
 - i. Registration for 2021/2022 – Tami will have a booth at parent orientation to really recruit. In the folders that parents will get there will be flyers about PC for them to read. In the home visit folders, there will be a blue or green interest form for the parents to fill out. Tami will then reach out to every interested parent.

X. NEW BUSINESS –

- a. ECC Staffing Updates – Janelle Jolley in with Darlene, Blanca “Liliana” Olson floater for burgundy and gray, Dania Perla paraprofessional in the Gray class, Susana “Susie” Vargas paraprofessional in Navy, Hillary Reiher is in Teal, and Carissa Ronzio SPED paraprofessional.
Megan made a motion to approve the hiring of Janelle Jolley, Blanca “Liliana” Olson, Dania Perla, Hillary Reiher, and Carissa Ronzio. Fabiola Seconded. Motion carried unanimously
Carissa Ronzio put in her resignation just after accepting the position, Rose Hintz resigned, and Bobbie Trujillo resigned after 35 years of being at ECC.
MCSD did approve for two float paraprofessionals with relief funds within the district. CPP coordinator is also open will be posted after school has begun
- b. Enrollment numbers- Are changing all the time with new students enrolling all the time. New numbers will be presented at the next meeting. Can say HS is full.
- c. Notice of Award (NOA) COLA – This was approved last meeting; this is a notice of what we were awarded \$13,095.00.
- d. PC Bylaws- Penny asked for this council to look at them again and if changes need to be made, we can do so before the new council is seated.
- e. Future PC Meetings- Meetings are on the first Thursday of every month. Will discuss with the new council on the date of future meetings.
- f. PC Elections will be held via voting app online instead of paper voting.
 - i. Head Start- Voting is September 1st
 - ii. Community Members Voting is September 8th

All interested parents will be invited to sit in on the September meeting

XI. ANNOUNCEMENTS –

- a. UPCOMING DATES/EVENTS:
 - i. MCSD Board Meeting - August 10
 - ii. ECC Fundraiser (shoes) - July-October
 - iii. ECC staff return to work - August 9
 - iv. Orientation at Friendship Hall - August 16 (8:00 to 3:00)
 - v. Home Visits scheduled for the week of August 17 - August 24

- vi. ECC students return to class August 25
- vii. Voting for New Policy Council scheduled the first two weeks of September
- viii. Next PC Meeting – September 2, 2021,

ADJOURN – Tami entertains a motion to adjourn the meeting. Cindy so moved. Nicole seconded the motion. Meeting was adjourned by PC president Tami Glover at 6:26 pm

Submitted by,

Tami Glover, Policy Council President on behalf of Amanda Trujillo, Policy Council Secretary who was not in attendance tonight.